

**SINE DIE MEETING OF THE MAYOR AND COUNCIL
BOROUGH OF HARRINGTON PARK
COUNTY OF BERGEN
JANUARY 2, 2022
AGENDA**

(PAH) Call Meeting to Order: Time: 11:30am

(PAH) Mayor's Announcement:

“In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Notice of meetings posted on the bulletin board in the Municipal Center and have been emailed to the BERGEN RECORD and SUBURBANITE, and copies have been provided to individuals requesting same.”

Pursuant to Governor Murphy's Executive Orders #107 and 108 ordering Statewide lockdowns, and P.L. 2020, c. 34 permitting public bodies to conduct meetings via electronic means during declared states of emergency, the meetings of the Borough of Harrington Park scheduled for **January 2, 2022 11:30am Sine Die Meeting and January 2, 12:00pm Reorganization Meeting** will be conducted remotely from the electronic meeting platform Zoom.us. Members of the public can join the meeting and participate during public comment period by joining the meeting using the Zoom mobile application on a smartphone or tablet, joining the meeting by laptop with microphone capabilities, or dialing in using a telephone to the Zoom teleconference system. Information on how to join the meeting electronically appears below.

Members of the public may submit written comments in advance of a meeting, which will be read during the relevant public portion of the meeting. Written comments shall contain the person's name and address and may be submitted via email to the Borough Clerk (clerk@harringtonparknj.gov) or by mail addressed to: Clerk, Borough Hall, 85 Harriot Ave., Harrington Park, NJ. Emailed comments must be received at least 48 hours prior to the meeting. Mailed comments must be received by 4:00 p.m. the day before the meeting.

If any meeting includes a public hearing, all material that will be considered by the Borough Council at the public hearing shall be posted on or linked to the homepage of the Borough's website in a conspicuous location or as otherwise required by law. Written comments, as set forth above, will be accepted for such public hearings. If sworn testimony is to be taken during the public hearing, it shall be broadcast by both video and audio. Written public comments will not be considered where sworn testimony is required.

Topic: Sine Die Meeting Jan. 2, 2022

Time: Jan 2, 2022 11:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82564110813?pwd=ekc0S1d6V1JJdGFZT0ltVlZrd3NMQT09>

Meeting ID: 825 6411 0813

Passcode: 637085

One tap mobile

+13017158592,,82564110813#,,, *637085# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 825 6411 0813

Passcode: 637085

Find your local number: <https://us06web.zoom.us/u/kbNqs98JPp>

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
BROCKMAN (JB)	x	
PEDERSEN (JP)	x	
CHUNG (JC)	x	

Also present: Ms. Ann H. Bistriz –Borough Clerk/Administrator
Mr. John R. Dineen-Borough Attorney
Mr. Kunjesh Trivedi, CFO/Tax Collector

(PAH) Flag Salute

Minutes Approval:

(PAH) Agenda Minutes-December 13, 2021

Motion DW

Second AN

Discussion None

Vote AIF **(JP abstain)**

Regular Meeting Minutes-December 20, 2021

Motion JP

Second GE

Discussion None

Vote AIF

(PAH) Consent Resolutions: A-E

(A) 2021-181 RESOLUTION BOROUGH OF HARRINGTON PARK AUTHORIZING A SHARED SERVICES AGREEMENT PURSUANT TO N.J.S.A. 40A:65-1 ET SEQ. BETWEEN THE BOROUGH OF HARRINGTON PARK AND THE BOROUGH OF NORWOOD

(B) Authorizing Cancellation of Stale Dated Outstanding Checks for Calendar Year 2020 Issued Prior to December 31, 2020

(C) 2021-183 Authorizing the Transfer of 2021 Operating Budget Appropriations

(D) 2021-184 Acting Appointments for Building Department

(E) 2021-185 Payment of Claims

Motion JP

Second AN

Discussion GE inquired into what the amount was for the cancelled checks. (KJT) approximately \$4000 to \$5000.

Roll Call Vote AIF

(PAH) Citizens of the Year 2021 Proclamation

PAH noted that this is the first time this award was made to a sitting Councilmember. However, this is Councilman Brockman's last meeting. On Council. Well deserved, and justifiable.

WHEREAS, The Borough of Harrington Park has a long tradition of honoring those who volunteer their time and efforts to improve the quality of life in our community; and

WHEREAS, Mr. Jeffrey Brockman has been a resident of Harrington Park since 2007 with his wife Dawn and daughters Sophia and Gia; and

WHEREAS, Jeffrey Brockman has a distinguished record of community service to our community; and

WHEREAS, Mr. Brockman met weekly with affected residents for the purpose of career assistance when the job market declined in 2009-2010; and

WHEREAS, Jeff volunteered his time with the Family Promise program at St Andrews, helping unemployed and homeless single mothers and making a difference in children's lives; and

WHEREAS, in 2010 Mr. Brockman joined the Harrington Park Volunteer Fire Department and has now been elected the Vice-President of the Fire Company; and

WHEREAS, Jeff volunteered for Operation Gut and Pump, post Hurricane Sandy at Breezy Point, New York; and

WHEREAS, Mr. Brockman is the Co-Founder of the Harrington Park Community Business Alliance; and

WHEREAS, as part of the Business Alliance team, Jeff helped to create the Harrington Park Farmers Market and the First Annual HP Home for the Holidays event; and

WHEREAS, Mr. Jeffrey Brockman diligently served on the Harrington Park Council from 2019-2021 and was Liaison to the Environmental Commission and Board of Health; and

WHEREAS, Jeffrey Brockman, plans on continuing to work with the Harrington Park Environmental Commission and Green Team to create a Community Garden, as well as to plan other civic events that will bring the residents of Harrington Park together.

**NOW, THEREFORE, let it be known that,
Jeffrey Brockman
is recognized by the Borough of Harrington Park as
Citizen of the Year 2021**

BE IT FURTHER UNDERSTOOD, that the residents of Harrington Park extend our thanks and appreciation for his years of dedicated service.

Thank you and Congratulations.

Paul A. Hoelscher, Mayor

JB thanked all and stated that he did none of this alone. He had the ability to align himself with dedicated people and much support from his family and friends. He was honored to be given this great opportunity.

JC added that she had the privilege and pleasure of working with JB on the Finance Committee. He has a great gift of leadership and understood that trust and cooperation create great results. He could bring all to the same side of the table, and has a great ability to wear many hats at one time. Very deserving of this acknowledgement.

JB added that he wanted to thank his wife Dawn and his daughters Sophia and Gia for the sacrifices they made and how things impacted their lives. Constant phone calls, meetings and fire alarms in the middle of the night. He loves them all for their support.

GE was surprised when he met JB three years ago. He had heard the name but never met him personally. GE shortly discovered that JB is a pretty preternaturally reasonable man, who works with a voice of reason. JB made us all better councilpeople. He will miss working with him in the future.

PAH read the plaque given to JB for his tenure on Council. He was thanked for his dedication and hard work, patience and understanding. PAH thanked the family for the same.

(PAH) Presentation to Retired Chief Albert Maalouf

PAH read the plaque presented to Chief Maalouf for his years of dedication and employment to the Borough of Harrington Park.

Chief Maalouf stated that it was his privilege to service Harrington Park. It was a collaborative venture between all facets of the job. He has grown to love the community of Harrington Park. He thanked Council for their support and he knows Chief Murphy will do a great job with the Department.

PAH thanked the Chief and added that he truly appreciated all he has done over his long tenure.

JP added that he worked with the Chief for many years as Liaison on Council. The Chief is the face of law enforcement, as one of the best. Chief Maalouf will be missed, job well done.

GE concluded that he is in agreement with all the previous statements and he would be redundant to repeat them all since he is the current Police Liaison. Congratulations Chief, may you have a happy and healthy retirement.

(PAH) Open Meeting to the Public

Motion GE

Second JP

Vote AFI

Steve Hafner, Arcadia Court

Mr. Hafner questioned the huge increase in Chicken Permit fees. Dogs and cats have stayed relatively the same. He want to know what the justification was since it went from \$20 to\$50. JB responded that he would fill in the new Councilperson to the BOH on back details to determine what the reasoning was.

ALB added that he could hold on paying right now and she would reach out to the Board secretary to respond directly. Mr. Hafner was instructed to email ALB with his information.

(PAH) Close Meeting to the Public

Motion GE

Second JP

Vote AIF

(PAH) Old and Unfinished Business: None

(PAH) Closed Session-None

Mayor's Remarks:

All thanked for their assistance, help and direction during this difficult year. Things in the Borough Hall change very rapidly and everyone was always up to speed to make the proper decision for the municipality.

Council Member's Remarks:

JB thanked Chief Maalouf for a great job as Chief. He also thanked ALB, KJT and JRD for their hard work and keeping him properly informed. Council was fantastic to work with.

AN thanked the members of the Ambulance Corps and the Fire Department for their ability to be safe and work through this pandemic. Scott Wickersheim, Construction Official has been working hard to reshape the Building Department and has a great team. Planning Board and Board of Adjustment members should be congratulated for the review of many plans/applications this year. The Council, Police and DPW are so dedicated to keeping the Borough running smoothly. Finally, thank you to PAH for his leadership.

Adjournment Sine Die (2021 Business) Time: 11:49pm

Motion: GE

Second: JP

Vote: AIF

Addendum A

Resolution

2021-181

**RESOLUTION BOROUGH OF HARRINGTON PARK AUTHORIZING A SHARED SERVICES AGREEMENT
PURSUANT TO N.J.S.A. 40A:65-1 ET SEQ. BETWEEN THE BOROUGH OF HARRINGTON PARK AND THE
BOROUGH OF NORWOOD**

Whereas, the Borough Harrington Park is charged with the responsibility for the maintenance of public lands, sewers, leaf collection and roads;

Whereas, the equipment and property needed for the performance of these tasks is both expensive and used intermittently;

Whereas, the State of New Jersey has expressed policies that encourage shared services by and among different local governments;

Whereas, the legislature specifically authorizes Interlocal Services Agreements by N.J.S.A. 40 A: 65-1 et seq.;

Whereas, the Borough of Norwood, a contiguous municipality has agreed to compost the Borough of Harrington Park leaves etc.

Whereas, each of the municipalities recognize a benefit to sharing the other municipalities available facilities, equipment or expertise and the Borough of Norwood has agreed to provide such service to the Borough of Harrington Park for the sum of \$23,000.00;

Whereas, the Borough of Harrington Park is desirous of entering such Interlocal Services Agreement with the Borough of Norwood.

NOW THEREFORE BE IT RESOLVED, that the Mayor, Clerk or such other authorized person shall execute the Interlocal Services Agreement with the Borough of Norwood for the purpose of sharing the cost of such composting for the amount of \$23,000.00 per year.

**Addendum B
Resolution
2021-182**

**Authorizing Cancellation of Stale Dated Outstanding Checks for Calendar Year 2020
Issued Prior to December 31, 2020**

WHEREAS, outstanding checks exist in various bank accounts of the Borough of Harrington Park; and

WHEREAS, checks that remain outstanding for six months or more become stale-dated and cannot be cashed by the financial institution; and

WHEREAS, it is the recommendation of the Auditor and Chief Financial Officer that all stale-dated checks be cancelled;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of Borough of Harrington Park, that any checks issued prior to December 31st 2020 that remain outstanding as of year-end be cancelled and funds be transferred back to the respective funds.

**Addendum C
Resolution
2021-183**

Authorizing the Transfer of 2021 Operating Budget Appropriations

WHEREAS, Title 40A:4-58 provides that should it become necessary, during the last two months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Harrington Park that the Chief Financial Officer be and is hereby authorized to make the following transfers in the 2021 Operating Budget

From		
1-01-20-145-000-200		
Revenue Collection OE		419.74
1-01-21-180-000-200		1278.47
P.B OE		
	1-01-21-185-000-100	606.53
	Zoning SW	
	1-01-20-130-000-200	419.74
	Finance SW	
	1-01-25-252-000-200	271.94
	Emergency Management	
	1-01-27-330-000-100	400.00
	Board of Health	

**Addendum D
Resolution
2021-184**

Acting Appointments for Building Department

Whereas, there is an emergent condition that exists within the Building Department that affects the health, welfare and safety of the residents of Harrington Park;

Whereas, it has been determined to appoint Mr. Robert Rusch (License #011004) as interim Acting Construction Official of the Building Department and Mr. Brian Drewes (License #009697) as interim Acting Plumbing Sub-code Official to allow for the efficient operation of the Building Department during the absence of Scott Wickersheim;

Be it Resolved, that Mr. Robert Rusch and Mr. Brian Drewes are hereby appointed to position of Acting Construction Code Official of Building Department and Plumbing Sub-code Official on a temporary basis until the return of Mr. Wickersheim.

Therefore be it Resolved, that the salaries for such positions are for Mr. Rusch \$100/week with hours to be determined on an as need basis, and Mr. Drewes will be paid \$25/inspection.

Now, Therefore be it Resolved that a copy of this resolution shall be filed with the DCA, Harrington Park Building Department and Harrington Park CFO.

Addendum E

Resolution

2021-185

Payment of Claims

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2020)	\$	
Current Appropriations (2021)	\$	240,604.72
General Capital Fund	\$	318.00
Animal Trust	\$	
Miscellaneous Trust	\$	90.00
Affordable Housing Trust	\$	
Open Space Trust Fund	\$	
Grants	\$	
Escrow	\$	
Total	\$	241,012.72

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	\$	
Payroll- Salaries/Wages	\$	
Payroll- Salaries/Wages/disability	\$	129,258.57
Payroll-Salaries/Wages/disability- Other Funds	\$	
Local School-	\$	
Regional School –	\$	
Capital Fund/Health Benefits/Pensions	\$	

Debt Services Principle (bond)	\$
Debt Services Interest	\$
Debt Service Loan/Interest (NJEIT)	\$
TOTAL	\$ 129,258.57

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$ 370,271.29** be approved and ratified respectively.